## **Chemical Hygiene Plan** 2015 (Revision 9)



# Dartmouth College Environmental Health and Safety

Arts and Sciences Geisel School of Medicine Thayer School of Engineering

This document must be readily available in all Dartmouth teaching and research laboratories using hazardous chemicals

Policy	Chemical Hygiene Plan	Page:	1
Written by:	Michael D. Cimis	<b>Revision date:</b>	11/17/15

### Dartmouth College Chemical Hygiene Plan

#### **Table of Contents**

INTRODUCTION:	
SELECTED DEFINITIONS	5
1) FLAMMABLE AND COMBUSTIBLE LIQUIDS	5
2) CORROSIVES	6
3) REACTIVES	6
4) TOXIC MATERIALS	6
REGULATORY BACKGROUND:	8
SCOPE:	8
RESPONSIBILITIES:	8
MINORS AND VOLUNTEERS WORKING IN LABORATORIES:	9
REGISTRATION OF HAZARDOUS CHEMICAL WORK WITH EHS	9
MINIMUM REQUIREMENTS IN DARTMOUTH COLLEGE LABORATORIES:	10
ADMINISTRATIVE CONTROLS:	10
"DESIGNATED AREA" AND FACILITY CONTROLS:	10
Personnel Controls	11
INFORMATION AND TRAINING:	12
SAFETY DATA SHEETS:	12
LABELING CONTAINERS IN THE LABORATORY	12
PERSONAL PROTECTIVE EQUIPMENT:	13
SAFE STORAGE AND DISPOSAL OF HAZARDOUS CHEMICALS:	14
EMERGENCY PROCEDURES:	14
CHEMICAL SPILLS:	14
REPORTING A CHEMICAL SPILL:	15
FIRST AID FOR CHEMICAL CONTAMINATION:	15
PROCEDURES FOR POWER OUTAGES OR SERVICE INTERRUPTIONS:	16
AIR MONITORING & EXPOSURES TO HAZARDOUS CHEMICALS:	16
SPECIAL NOTE ON PREGNANCY:	16

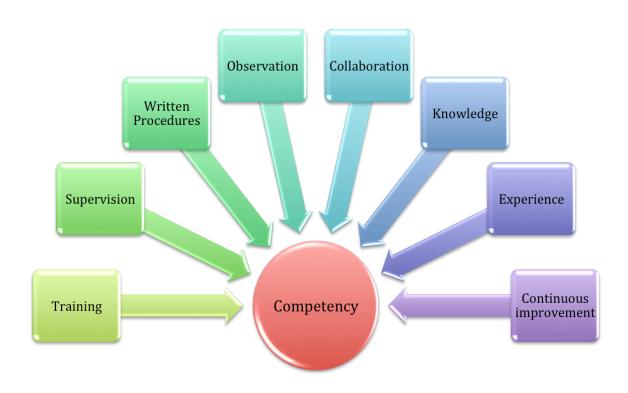
Policy	Chemical Hygiene Plan	Page:	2
Written by:	Michael D. Cimis	<b>Revision date:</b>	11/17/15

MEDICAL CONSULTATION:	
SERVICES PROVIDED BY EHS:	17
SERVICES PROVIDED BY FACILITIES:	17
WORKING WITH PARTICULARLY HAZARDOUS SUBSTANCES:	17
REGULATED CARCINOGENS	18
FORMALDEHYDE USE IN THE LAB	19
STANDARD OPERATING PROCEDURE FOR HANDLING PYROPHORIC MATERIALS	22
SOLVENT PURIFICATION AND DISTILLATION	24
NANOPARTICLES IN THE LABORATORY	26
SELECT AGENT TOXIN AND BIOLOGICAL TOXIN WORK	28
CONTROLLED SUBSTANCES:	29
TSCA – THE TOXIC SUBSTANCES CONTROL ACT	29
YOU BECOME SUBJECT TO TSCA WHEN YOU:	30
OVERVIEW OF RESEARCH AND DEVELOPMENT (R&D) EXEMPTION REQUIREMENTS:	30
CHEMICAL HYGIENE PLAN EVALUATION AND RECORDKEEPING:	31
APPENDIX A: OSHA FACT SHEET, OCCUPATIONAL EXPOSURE TO HAZARDOUS	
CHEMICALS IN LABORATORIES	32
APPENDIX B: LABORATORY SAFETY INSPECTION CHECKLIST	34
APPENDIX C: ADDITIONAL INFORMATION AND DEFINITIONS UNDER TSCA	37
ADDITIONAL REQUIREMENTS FOR IMPORT, EXPORT AND SHIPPING CHEMICALS:	37
TSCA DEFINITIONS/CLARIFICATIONS:	37
CHEMICALS OR ACTIVITIES NOT REGULATED BY TSCA:	38
APPENDIX D: DOCUMENTATION OF TRAINING, THE SIGN IN SHEET	<u>39</u>
APPENDIX E: TEMPLATE FOR HIGH HAZARD CHEMICAL WORK	41
APPENDIX F: DHS CFAT - CHEMICALS OF INTEREST (COI) LIST	<b>48</b>
APPENDIX G: HIGH HAZARD CHEMICALS	55
SECTION 1: CARCINOGENS, REPRODUCTIVE TOXINS OR HIGHLY TOXIC CHEMICALS USED IN	
BIOMEDICAL RESEARCH	55
SECTION 2: TOXINS OF BIOLOGICAL ORIGIN	56
SECTION 3: WORKING WITH AND DISPOSING OF BIOLOGICAL TOXINS	59
SECTION 4: POISONOUS GASSES AND COMPRESSED LIQUIDS	62
SECTION 5: OSHA REGULATED CARCINOGENS	63
SECTION 6: SHOCK SENSITIVE AND PEROXIDE FORMING CHEMICALS	63
APPENDIX H: OSHA FACT SHEET, FORMALDEHYDE	74

Policy	Chemical Hygiene Plan	Page:	3
Written by:	Michael D. Cimis	<b>Revision date:</b>	11/17/15

#### Introduction:

Hazardous chemicals are a vital tool in teaching and research. The risks of exposure, fire/explosion and injury can be managed with training, planning and the proper equipment. This plan is intended for experienced scientists and will help them mentor new researchers. Competency in the lab can be achieved through training, observation and supervision. This guide is a reference to that end.



#### What do you need to do?

- 1- Register your hazardous chemical work with EHS: https://dartmouth.bioraft.com
- 2- Train and supervise staff and students on an ongoing basis. Laboratory safety training is available from EHS.
- 3- Develop written procedures for high hazard work to minimize risks.
- 4- Review your lab space on a routine basis and talk to your lab group about safety!
- 5- Most importantly ask EHS for help!

Policy	Chemical Hygiene Plan	Page:	4
Written by:	Michael D. Cimis	<b>Revision date:</b>	11/17/15