



Lab Safety Inspection Form

Principle Investigator: _____ **Contact Person:** _____

Building/Room: _____ **Date:** _____

Inspected By: _____

Training Audit - lab members updated in Bioraft and fully trained: Y / N

Postings and safety equipment:	Y/N/NA		Y/N/NA
Door sign posted and up to date		Compliance calendar posted	
Emergency phone #'s posted		Emergency gas shut off posted	
For rad lab: Rad Warning and "Notice to Employees" posted		If BSL2 lab: BSL2 Door Sign up to date	
Fire extinguisher present/posted		Eyewash/safety shower posted/tested	
Spill kit available		Vacuum traps labeled/disinfected	
Fume hood certification <1 year		BSC certification <1 year	

PPE:

Lab coats, gloves, eye protection available and in good condition		Lab coats, gloves, eye protection worn when working with hazards	
Gloves removed when leaving lab		Proper attire (shorts, sandals etc.)	

Decontamination/Disinfection:

Work surfaces clean/decontaminated		Bench paper removed or not necessary	
Handwashing (soap & sink)		Povidone iodine at sink for BSL2 labs	
BSC's, centrifuges, incubators, shakers etc. clean and maintained			

Chemical Storage:

Chemicals segregated, sealed and labeled		Chemical inventory acceptable? (volume ok, old?, no duplicates)	
Liquids in secondary containment		Peroxide forming chemicals, tested/dated disposed when old	
Flammables stored in FM/UL rated cabinets (~20G Max)		Containers/squirt bottles labeled clearly not stored near sinks	

Biological Safety:

Orange biohaz bags contain no sharps		No biohazardous waste in trash (ie Blood)	
Glass boxes free from biological or chemical contamination		Sharps managed properly (no full containers, no sharps on benches)	
Autoclave waste processed promptly, stored in metal bins		Lab coats worn at biological safety cabinets and when doing tissue culture	

Chemical Waste:

Hazardous waste labeled, legible, no abbreviations used		Hazardous waste containers sealed, in secondary containment & compatible	
< 10 G per SAA		Containers clean, non leaking, spills cleaned promptly	

General Lab Safety:

No evidence of food/drink		Gas cylinders are restrained	
No ergonomic or trip hazards		Routes of egress are clear (3 foot aisle)	
No mold growth in cold rooms		Housekeeping is acceptable (no excess paper or combustibles)	

Comments/Notes: