

DARTMOUTH COLLEGE

Contractor Qualification Guidelines

Company Name:

Company Representative: _____ Date: _____

Phone Number: _____ Mailing Address: _____

This document has been created to assist Dartmouth College Project Managers or hiring entities evaluate the safety and compliance programs of potential contractors. In some instances the inclusion of these programs will save the project from delays or added costs because specialty contractors will not have to be hired unexpectedly. This is not meant to be an exhaustive list of all applicable health and safety standards.

Project Managers Check List

Site Safety Representative _____ Yes No
Name: _____ Title: _____
Level of Authority: _____

Program Documentation: Please \checkmark response

Asbestos Awareness Yes No N/A

⇒ Roofing contractors MUST have a NH asbestos license unless testing has proven there is no asbestos in the roofing materials.

Confined Space Yes No N/A

Fall Protection Yes No N/A

- Must have a Qualified person for scaffold erection and dismantling.
- Must have a Competent person on site while scaffold is in use.

Hazard Communication (29 CFR 1910.1200) Yes No N/A

Lead in Construction (29 CFR 1926.62) Yes No N/A

Lock Out-Tag Out /Electrical Safe Work Practices(29 CFR 1910.147) Yes No N/A

Personal Protective Equipment (29 CFR 1926.95-.107) Yes No N/A

Powered Industrial Equipment (forklifts)(29 CFR 1910.178) Yes No N/A

Respiratory Protection (29 CFR 1910.134) Yes No

N/A

Training documents for employees using specialized equipment (i.e.: lull, crane, etc) available on site: Yes No N/A

Environmental Management:

Please √ response

Contractor has means of controlling noise from high noise equipment. I.e.: mufflers, barriers, etc. Yes No N/A

Contractor has the means of controlling dust migration from the work area to other areas, which may be occupied. Yes No N/A

Hazardous materials will be on site >5 gallons
 oils fuels cleaning agents coolants water treatment
 solvents paints mastics

Hazardous waste training documentation Yes No

Labels for all new and waste materials will be located on site.
 Yes No

Secondary Means of containment for liquids in quantities greater than 10 gallons
 Yes No N/A

Safety Management:

Please √ response

Company Safety Policy Yes No

Barricades are available as needed Yes No

Emergency Contact numbers Yes No

Fire Safety/Fire Extinguisher Training Yes No

MSDS for all materials used on site will be on site through the end of the project.
 Yes No

Safety Training for new employees Yes No

Signs demarcating work areas are in standard form, easy to identify and read. There is an adequate number of signs. Yes No N/A

Site Safety meetings held Daily Weekly

Site Safety walk-thrus Daily Weekly

Welding/Hot Work Permit Program Yes No

Emergency Response:

Emergency numbers posted Yes No

Spills - Means and methods available to clean up spills on the job site or in route to the job.

(Means and methods must be adequate for the quantities on site.)

Yes No

First Aid – Yes No

Fire Safety – Yes No

Date: 3/2003

Rev. :3/2007

Please keep completed form in project folder.

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|-------------------------------|-------------|
| Internal Review and Comments: | |
| | |
| | |
| Reviewed By: | Department: |
| | |
| Date: | Title: |

*Hazardous Waste Characteristics: Ignitable, corrosive, reactive, toxic
Resource Conservation Recovery Act (RCRA) Hazards:
Arsenic, Barium, Cadmium, Chromium, Lead, Mercury, Selenium, Silver

3/2003

3/2007